



Prescription Refill Policy

Our first concern is your safety. Prescription refills by telephone can only be granted during regular office hours. This allows us to review your chart and ensure you receive the proper medication. Many prescriptions can be refilled without a re-evaluation in the office. Some medication do require a periodic examination in the office and/or blood work to monitor the effectiveness and safety of your medication.

We have established the following guidelines to assist in the refill process:

1. Prescription refills will only be granted during office hours.
2. Antibiotics can only be prescribed after an evaluation in the office.
3. Routine prescription refill requests may take up to 48 hours to be processed. We recommend that you call your pharmacy prior to going to pick up the prescription to ensure the refill request has been processed. In the event that a prescription refill can't be renewed, you will be contacted by our office.
4. When prescribing medication we are bound and comply with the laws of the State of Tennessee and the Federal Drug Administration. We shall always strive to do our best and comply with any regulation or law under which we are licensed.

All Prescription refill requests require the following information for your safety:

1. Full name as it appears on your insurance card.
2. Birthdate.
3. A telephone number where you can be reached.
4. The complete name of the medication, dosage and frequency.
5. The name and telephone number of your pharmacy.

****Keep this copy for yourself****